

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
December 7, 2020 – 5:30 p.m.
Jr.-Sr. High School Auditorium / WebEx

MINUTES

REGULAR MEETING – This meeting was held in the auditorium of the Jr.-Sr. High School and was available to the public via WebEx. The meeting was called to order at 5:30 p.m. by President Kelly Milkowich, followed by the Pledge of Allegiance.

MEMBERS PRESENT – Kelly Milkowich, President; Sandra Young Klindt, Vice President; Natalie Hurley; Daniel Dupee II; Tiffany Orcesi; Jamie Lee; Scott Lytle

OTHERS PRESENT – Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Debra L. Bennett, District Clerk

WEBEX PARTICIPANTS – Gary Grimm, Operations Manager/Transportation Supervisor; Melissa Nabinger, Principal Brownville Glen Park Elementary; Nicole Donaldson, Principal Jr.-Sr. High School; Laurie Nohle, Assistant Principal Jr.-Sr. High School; David Ramie, Principal Dexter Elementary; Michael Parobeck, Network Administrator; Karen Denny; Kathaleen Beattie

A. APPROVAL OF AGENDA

Motion for approval by Scott Lytle, seconded by Tiffany Orcesi, with motion approved 7-0.

B. PRESENTATIONS – None

C. PUBLIC COMMENT REQUESTS – None

D. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Sandra Young Klindt, and seconded by Daniel Dupee, with motion approved 7-0.

1. Approval of Minutes as listed:
 - November 9, 2020 – Regular Meeting
2. Approval of Building and Grounds Requests – none
3. Approval of Conferences and Workshops
 - Kelley Fahey – NYSCATE Annual Conference (virtual) – November 23, 2020
4. Approval of Conferences and Workshops as per *My Learning Plan* report
5. Approval of Financial Reports / Warrants – October 2020

E. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information and updates from Board Members
2. Staff Member Reports
3. Staff Member Presentations – 1st Quarter Data / Jr.-Sr. High School

Items for Board Information / Discussion

4. Board Information – Policy Review
 - 1st Reading – draft **Policy #5670** as revised – RECORDS MANAGEMENT
 - 1st Reading – draft **Policy #7317** as revised – PROTECTION OF STUDENT, TEACHER, AND PRINCIPAL INFORMATION (DATA SECURITY AND PRIVACY)
5. Board Information – 1st Quarter Elementary and Jr.-Sr. High School Data for review

Items for Board Discussion / Action

6. Board Action – Adoption of the following **Resolution for Lead Evaluator of Teachers: WHEREAS**, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of Teachers, therefore, **BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, the following be certified as Lead Evaluator of Teachers:
 - Laurie Nohle (10/15/2020)

Motion for approval by Tiffany Orcesi, seconded by Sandra Young Klindt, with motion approved 7-0.

7. Board Action – Approval for a **donation of \$250 from Maria Mesires/The Elpis Fund, administered by the Northern New York Community Foundation** for the District’s Backpack Program
Motion for approval by Natalie Hurley, seconded by Scott Lytle, with motion approved 7-0.
8. Board Action – Approval for a **donation of \$498 from the Donors-Choose** organization in support of a Character Education and Social-Emotional Well-Being project at the high school level, submitted by Carrie LaSage. This was funded largely in part by the AllState Foundation.
Motion for approval by Jamie Lee, seconded by Natalie Hurley, with motion approved 7-0.
9. Board Action – Approval of the **Spending Plan Development Schedule for the 2021-2022 school year with approval to change the hours of the Annual Budget Vote and Board of Education Election from 12:00 PM-9:00 PM to 12:00 PM-8:00 PM**
Motion for approval by Sandra Young Klindt, seconded by Natalie Hurley, with motion approved 7-0.
10. Board Action - Approval of **Committee on Special Education Reports**
Motion for approval by Scott Lytle, seconded by Tiffany Orcesi, with motion approved 7-0.

F. ITEMS FOR BOARD ACTION – PERSONNEL

11. Board Action – **Discontinuation of Appointment** – Civil Service
BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, and pursuant to the requirements of Civil Service Law, the General Brown Central School District Board of Education takes action to hereby **discontinue the appointment of Cheryl Byerly**, who was originally appointed to the position of Food Service Helper on November 8, 2016. The termination will be effective December 8, 2020.
Motion for approval by Daniel Dupee, seconded by Scott Lytle, with motion approved 7-0.

G. ITEMS FOR BOARD ACTION – PERSONNEL continued

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed, is made by Scott Lytle, seconded by Natalie Hurley, with motion approved 7-0.

12. Board Action – Retirements:

Name	Position	Effective Date
Tom Frears	Physical Education Teacher	07/02/2021

13. Board Action – Resignations:

Name	Position	Effective Date
Darrick Smith	Teacher Assistant	12/18/2020
Nicole Donaldson	School District Administrator	12/31/2020

14. Board Action – Appointments:

Name	Position	Salary or Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Julie A. Keggins	Substitute Teacher Substitute Aide	\$95 per day \$12.50 per hour	n/a	Emergency Appointment effective 11/17/2020
Maria J. Covey	Substitute Teacher Substitute Aide	\$90 per day \$12.50 per hour	n/a	Emergency Appointment effective 11/30/2020
Tyler B. Scordo	Substitute Teacher	\$90 per day	n/a	12/08/2020
Thomas D. Campbell (returning from 2019-2020 SY)	Substitute Teacher	\$95 per day	n/a	12/08/2020
Dustyn Helmer (returning from 2019-2020 SY)	Substitute Teacher	\$90 per day	n/a	12/08/2020
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Mallory E. Walker	Substitute Teacher	\$90 per day	n/a	2/08/2020
Shea D. Black	Substitute Teacher Substitute Aide	\$90 per day \$12.50 per hour	n/a	12/08/2020
Karen M. Denny	Interim Principal	\$400 per day	n/a	12/10/2020
Kathaleen M. Beattie	Director of Student Services	\$97,500 annually	4-Year Probationary Tenure Appointment as School District Administrator	01/11/2021

H. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

15. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Julie A. Keggins** – Substitute Teacher
- **Maria J. Covey** – Substitute Teacher
- **Tyler B. Scordo** – Substitute Teacher
- **Mallory E. Walker** – Substitute Teacher
- **Karen M. Denny** – School District Administrator
- **Kathaleen M. Beattie** – School District Administrator
- **Shea D. Black** – Substitute Teacher

Motion for approval by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 7-0.

I. SUPERINTENDENTS’ REPORTS

16. Assistant Superintendent Smith previously spoke regarding the revised policies for 1st reading and the change in hours for the Annual Budget Vote and Board of Education Election.

17. Superintendent Case shared that she had attended a state level meeting today regarding mandatory COVID-19 testing in the event our region becomes a designated yellow/orange/red area. BOCES has agreed to become a designated testing site. Planning is in the very early stages however Districts are developing plans in the event there is an increase in positive cases.

Superintendent Case was congratulated for serving as a representative on the Commissioner of Education’s Advisory Council. Mrs. Case shared that as a member of the NYSCOSS House of Delegates, she was selected to participate with other representatives from across the state in sharing conversation and concerns with Interim Commissioner of Education, Betty A. Rosa. Mrs. Case represents the Ontario Region (Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES and St. Lawrence BOCES). Mrs. Case shared that it was an honor to represent the General Brown School District as well as districts from the surrounding region.

J. CORRESPONDENCE & UPCOMING EVENTS

18. Correspondence Log

K. ITEMS FOR NEXT MEETING

19. **January 4, 2021** – Regular meeting to begin at 5:30 p.m.
- 2nd Reading/Adoption of policies #5670 and #7317
 - Board workshop will follow the regular meeting

L. MOTION FOR ADJOURNMENT

20. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.
Motion for approval by Tiffany Orcesi, seconded by Daniel Dupee, with motion approved 7-0. Time adjourned 6:14 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated December 7, 2020